



Xtreme Talent Dance Company Registration Checklist

Congratulations! You are one step closer to completing your dance registration for the 2019/2020 dance season. Please review the following checklist and submit all required paperwork.

- Please Print and review the Policies and Procedures Form. This document must be signed and submitted with your registration paperwork.
- Please Print and Review the New Student Registration Form. This document must be signed and submitted with your registration paperwork.
- Please Include a \$25/Dancer/Year Registration Form Dated for Today's Date.
- Please Include a Post-Dated Cheque for your Costume Deposits Dated for Oct. 1st, 2019.
- Please Include a Post-Dated Cheque for \$20 for your Studio T-Shirt, Dated for Dec. 1st, 2019.
- Method of Payment (Please Circle) :
EFT (Credit Card Must be Provided as Backup)
Post-Dated Cheques – Please Include 10 Cheques
(or 12 Cheques for yearly tuition Option from July-June)
Monthly Credit Card – Bring Information to the office To Be Kept on File



REGISTRATION FORM

Student Information

Student's Name: _____ Date of Birth (MM/DD/YYYY): _____

Mailing Address: _____

Primary Phone: _____ Phone (2): _____

Name of Person responsible for paying fees: _____

Primary Email Address: _____

Primary Billing Phone # _____

Medical

Allergies: _____

Legal Release and Policy Acceptance (please initial)

- | | |
|---|--|
| <input type="checkbox"/> I/we understand the Studio Policies | <input type="checkbox"/> I/we understand my billing obligations |
| <input type="checkbox"/> I/we understand the risks related to dance | <input type="checkbox"/> I/we understand my responsibilities for my property |
| <input type="checkbox"/> I/we understand the dress code | <input type="checkbox"/> I/we understand the schedule |
| <input type="checkbox"/> I/we give media use rights permission | <input type="checkbox"/> I/we understand the attendance policy |

Signature / Responsible Party _____

Date _____

***Not to be completed for Drop-in Students**

Classes – Please See Attached Schedule

Initial Start-Up Fees

Registration Fee:	\$25/Dancer	Total: \$ _____	*Cheque Dated for Today
1 st Month Tuition:	_____	Total: \$ _____	*Cheque P-D for September
1 st			
Studio T-Shirt:	\$20/Dancer	Total: \$ _____	*Cheque P-D for Dec. 1st
Costume Deposit:	\$50/Routine(Rec)	Total: \$ _____	*Cheque P-D for October 1-
	\$75/Routine	Total: \$ _____	

Competitive Student Estimates – *Just Estimates ***** Group: \$40.00/Group/Competition Duos: \$50.00/Dancer/Competition Solo: \$75-\$100/Dancer/CompetitionGroup Costumes : \$125-\$175/Costume Solo/Duo Costumes: \$150-\$200/Costume



POLICIES & PROCEDURES

METHODS OF PAYMENT

1. Credit Card Kept on File. Processed On the first of every month. *PLEASE NOTE THERE IS A 5% SURCHARGE FOR ALL CREDIT CARD PAYMENTS FOR COSTUME AND COMPETITION FEES.
 2. Post-Dated Cheques Dated for the 1st of each Month. Deposited on the 1st.
 3. EFT Sent to accounts@xtremetalent.ca. All Families Paying by EFT Must have a valid Credit card on File for any late or missed payments. Without a Credit Card You Cannot choose this method of payment. *PLEASE NOTE THE FOLLOWING: If payment is being made by EFT this must be sent by the first of the month. Your Credit Card will be billed by the 5th of the month if payment has not been received.
- NSF and Returned Payments - A \$25 NSF Fee applies
 - Your account must be paid on the 1st or a \$15 late payment charge will be applied to your account automatically. If your account remains unpaid by the 15th another charge will be applied. If the account remains unpaid for 30 days your son/daughter will no longer be able to participate in class until arrangements are made to clear your account.
 - A \$25 registration fee per dancer/year is due upon registration. This fee is non-refundable.
 - Fees are based upon a year rate and for your convenience are divided into ten equal monthly payments. Your Monthly tuition is the same in September, as it is in December and March. Your yearly tuition is based on class time, rehearsals, community events, extra lessons etc. Regardless of the amount of weeks in a month, the tuition remains the same over the 10 month period out of convenience. *NEW: 12 MONTH TUITION FROM JULY-JUNE NOW AVAILABLE.
 - To withdraw a student from a class Xtreme requires written or verbal notice of this intent before the 1st day of the month. Refunds will not be given for the remainder of the month regardless of the students attendance. Once you withdraw your remaining cheques will be returned to you. No withdrawals after March 1st, unless there is a Doctors note providing proof that the student is not fit to continue dancing.
 - Students who miss classes due to family vacation, school, extra curricular commitments or illness will not receive a refund for these classes. However they are encouraged to make up their lessons if possible. It is proper etiquette to inform the studio of an absence in advance, and at that time suitable arrangements will be made if at all possible.
 - Classes cancelled due to extreme weather will be forfeited. Classes cancelled by the studio will make every effort to be rescheduled. Competitive classes will be rescheduled throughout the season as an extra rehearsal before a performance.



STUDIO INFO

▪ Our Studio is a Licensed childcare facility. It is important to note that During Preschool and Daycare Hours, only qualified licensed employees and students enrolled in our program are allowed inside the building. It's important to note our hours of operation so that lessons/drops off are not planned during these times.

7:00AM-9:00AM – Before School Care

9:15AM-11:45AM – Preschool

2:00PM-3:30PM – Afterschool Care

7:00AM-6:00PM - Studio Closure Days – EG. Spring Break and/ Pro-D Days

Please Note: Our Office is Always Open and can be accessed during this time. Doors for the studio Open at 3:30PM with Classes Starting at 3:45PM.

RECREATIONAL DANCERS

▪ A \$50 Costume Deposit will be due per dance on October 1ST. EG: Sally is in 3 Dances = \$150 is due October 1st. **This is a Non-Refundable Deposit.** PLEASE NOTE: Cheque Must be Post Dated and Handed into the office upon Registration.

▪ I understand that dance costumes will vary in price from \$50-\$115/Costume. I also understand that the balance of each costume must be paid in full before the costume can be released.

_____ Initials

▪ A \$20 T-Shirt Will be Purchased for Each Dancer at the Studio. This T-Shirt is used in our Winter Recital and is Mandatory for All Dancers. This fee will be Due December 1st. . PLEASE NOTE: Cheque Must be Post Dated and Handed into the office upon Registration.

▪ I Understand that my Recreational Dancer participates in two performances with the studio. One performance in December, and one performance in June. I understand that attendance is not optional and dancers are expected to attend any rehearsals for these mandatory shows. I also understand that these performances are ticketed events and parents will need to purchase a ticket to attend. I also understand that for the December Show Students wear their studio T-Shirt (See above), and in June they wear a costume.

_____ Initials



COMPETITIVE DANCERS

▪ A \$75 Costume Deposit will be due per dance on October 1ST EG: Sally is in 3 Dances = \$225 is due October 15st. **PLEASE NOTE: Cheque Must be Post Dated and Handed into the office upon Registration.**

_____ Initials

▪ I understand that Competitive Costumes will vary in price from \$100-\$200/Costume. I also understand that the balance of each costume must be paid in full before the costume can be released. Final Payment Due Date for 2nd Payment Feb 15th, 2020.

_____ Initials

▪ I Understand that if my son/daughter gets injured or cannot attend a performance or competition that I must lend my costume to a suitable replacement when necessary.

_____ Initials

▪ Competition fees will be billed in three separate payments. **SEPT 15TH, OCTOBER 15TH, NOVEMBER 15TH.** These dates are **FIRM** due dates. Fees will be calculated for **ALL** Competitions, and Divided into 3 equal payments. THE OPTION TO PRE-PAY FEES AT ANYTIME STARTS JULY 1ST, 2019. (PLEASE INDICATE WITH EACH PAYMENT WHERE YOU WANT FEES APPLIED). **PLEASE NOTE: Cheques Must be Post Dated and Handed into the office by NO LATER THAN SEPT 15, 2019.**

▪ I Understand that if I do not submit my competition fees by the above dates I forfeit my child's entry into competitions for the 2019/2020 Season. At this point your Son/Daughter would be asked to leave the choreography classes.

_____ Initials

▪ All Competitive Dancers require a team Jacket for the competition season. Jacket orders are sent in on October 15th. Team Jackets are \$125.00.

▪ Guest Choreographers – Students are Responsible for splitting the cost of any guest choreographers that are used. These range in price from \$75-\$125 dancer.

I have read and I have agreed to Xtreme Talent's policies and Procedures.

Parent's Signature

Date

Xtreme Talent Dance Company

Credit Authorization Form

I, _____ Parent/Guardian of _____ Authorize Xtreme Talent Dance Company to Bill my Credit Card For the Following Charges:

(Please Initial Beside the Arrow)

➤ Monthly Tuition in the Amount of \$ _____

The following fees will be charged a 5% surcharge on all transactions.

➤ T-Shirt Cost in the Amount of \$20.00

➤ Costume Deposits on Oct. 1st in the amount of \$ _____

➤ Costume Balance (Amount to be determined)

➤ Competitive Fees in 3 Equal Payments on the 15th of Sept., Oct., Nov.

I understand that my credit card will be charged, for any charges to my dance account that I do not provide an alternate form of payment for.

Signature: _____

The Terms of this Contract are (Date): _____ to June 30th, 2020.